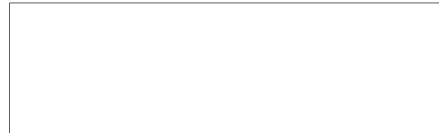


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**HEADQUARTERS OPERATIONS, MAINTENANCE
AND ENGINEERING DIVISION WEEKLY REPORT
PERIOD ENDING 27 JUNE 1984**

I. Progress Report on Tasks Assigned by DCI/DDCI:

No items this reporting period.

II. Items/Events of Major Interest:

a. Quality of Life: The floor tile on the ground floor of Headquarters Building will be replaced by Capital Hill Tile starting on 2 July 1984 rather than their completing this work on that date as had been reported in last week's report.

b. Planter Barricades: Weeping yews and shore junipers were planted in the planter barricades at the [redacted] Entrances to Headquarters Building on 20 June 1984.

UNCO

(A/IUO)

25X1
25X1

c. Hydraulic Barricades: Hydraulic barricades are currently being installed at the Route 123 and George Washington Parkway entrances to the Headquarters Compound.
(U/AIUO)

d. Transportation: Limousine service was provided from 16 through 23 June 1984 for the Near East and South Asia Division, DDO.

e. Drawings: Revisions to drawings for a Wang installation for the Public Affairs Office, DCI, in Room 1016, Ames Building, were completed and issued to the Operations and Maintenance Branch (O&MB), OL/HOME, under a new work order on 26 June 1984.

Minor changes to the drawings for the offices in the 4E Corridor of Headquarters Building are being made to accommodate changes for security purposes and requests made by the Office of Soviet Analysis. These involve the removal of two work stations, the addition of a secretarial work position, and minor changes to the doors for reasons of security.

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Minor changes are being made to drawings for offices in the 5E Corridor of Headquarters Building in accordance with the security survey which was made. The Architectural Design Staff is still awaiting receipt of the mechanical and electrical designs from the Engineering and Construction Branch, OL/HOME, before producing a final report.

f. Wang Installations: This past weekend, on an overtime basis, the Electric Shop completed work orders for Wang installations in Rooms 2C35 and 6B02, Headquarters Building.

g. Parking Spaces: On Saturday, 23 June 1984, the Carrier Maintenance Section, with assistance from personnel of O&MB, OL/HOME, restriped and renumbered 14 curb parking spaces at the Northeast Entrance to the Headquarters Compound. They identified the no parking zone by painting the curb yellow from the end of the official vehicle parking area at the Northeast Entrance all the way to the construction fence near the Northwest Entrance. In addition, 188 parking spaces were renumbered in South Parking Lot.

h. Renovations at P&P Building: The Plumbing and Electric Shops worked overtime this past weekend to complete the installation of air dryers, a drain valve, and oil filters in Room G5, P&P Building, for the Printing and Photography Division, OL/HOME.

i. Renovations at Headquarters Building: Terrazzo work and painting of corridor walls has been completed in Room 1J33 for the Credit Union. This finishes renovations to modify the walls and relocate the door.

The installation of a wall with expanded metal in Room 3G31 for the Office of Communications is 70 percent complete. The Carpenter and Sheetmetal Shops are doing this work.

Five of the six new shelving units have been installed in Room BD2808, the basement storage area for the Executive Dining Room. The remaining unit is being installed, after which painting of this area will be scheduled.

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III. Significant Events Anticipated During the Coming Week:

Van Transportation from West Parking Lot: Starting on Monday, 2 July 1984, van transportation will be available on weekdays, on a continuous basis, from 7:30 a.m. to 5:30 p.m. from the West Parking Lot to the Main Entrance of Headquarters Building via the Motor Pool, and then return to the West Parking Lot. Signs will be posted to mark clearly the stops which will be at the end of "K" Lane in West Parking Lot near the heliport and in the vicinity of the Motor Pool.

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Chief
Headquarters Operations, Maintenance
and Engineering Division, OL

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